

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, May 1, 2014
Colchester Town Hall – 7:00 PM
Meeting Room 1

RECEIVED
COLCHESTER, CT
2014 MAY 15 PM 2:20
NANCY A. BRAY
TOWN CLERK
Rosemary Coyle

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, and Selectman Mike Caplet

MEMBERS ABSENT: none

OTHERS PRESENT: Jim Paggioli, Kate Byroade, Dot Mrowka, Don Kennedy, Brad Bernier, Louis Delpivo, Steven Schuster, Tricia Dean and other citizens

1. **Call to Order**
First Selectman G. Schuster called the meeting to order at 7:01 p.m.
2. **Additions to the Agenda – add 6c Board of Selectmen Mike Caplet resignation**
M. Caplet moved to add item 6.c, Board of Selectman Mike Caplet Resignation, seconded by D. Mizla. Unanimously approved. MOTION CARRIED
3. **Approve Minutes of the April 17, 2014 Regular Board of Selectmen Meeting**
R. Coyle moved to approve the Regular Board of Selectmen Meeting minutes of April 17, 2014, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
4. **Approve Minutes of the April 17, 2014 Regular Commission Chairmen Meeting**
M. Caplet moved to approve the Regular Commission Chairmen Meeting minutes of April 17, 2014, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
5. **Citizen's Comments-** D. Mrowka thanked the Board for the motion light in the mailroom
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Chatham Health District – Russell Melmed Possible Appointment for a Three Year Term to Expire 5/1/2017**
D. Mizla, S. Soby, and R. Coyle had some questions as to the decision of the Ethics Commission as to whether it is viably conclusive. Some Selectmen felt that there was still a possible conflict because his position is one of a public official. The Ethics commission also mentioned in the report that it had limited facts presented to them, which was troubling to S. Soby.
G. Schuster stated that they are all valid points. It was decided by the Board to put the item on the next Board agenda to discuss with the Chair and Vice Chair of the Ethics Commission as well as R. Melmed.
 - b. **Housing Authority – Louis Delpivo to be interviewed for possible re-appointment**
L. Delpivo was interviewed

M. Caplet moved to re-appoint L. Delpivo as a member of the Housing Authority for a Five Year Term to expire 5/1/2019, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

c. Board of Selectman Mike Caplet Resignation

M. Caplet handed in his resignation letter 5/1/2014 (attached). He is pursuing a position with the CT Division of Homeland Security that would preclude him from serving on the board because of a conflict of interest. G. Schuster thanked M. Caplet for continually giving his time to Colchester and for all his service. He wished him the best of luck. D. Mizla stated that D. Caplet's knowledge of Town Hall and what he has brought to the Board rounded out the Board nicely.

D. Mizla moved to accept, with regret, M. Caplet's resignation effective Friday, May 2, 2014 from the Board of Selectmen, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

7. Budget Transfers - none

8. Tax Refunds & Rebates - none

9. Discussion and Possible Action for the Board of Selectmen to endorse the Declaration for the Right to Libraries
K. Byroade stated the declaration is being observed country wide and serves as a reminder of all the good things that libraries do. The Declaration board will be at the library for people to sign.

R. Coyle moved to endorse the Declaration for the Right to Libraries and join other members of the community in signing it, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible action on Resignation of First Selectman Gregg Schuster

G. Schuster read his resignation letter (attached)

R. Coyle moved to accept, with regret, First Selectman G. Schuster's resignation effective Friday, May 30, 2014 at noon, seconded by S. Soby. Unanimously approved. MOTION CARRIED

11. Discussion and Possible Action on Appointment of Successor First Selectman

M. Caplet moved that the Board of Selectmen, pursuant to section C-303(C) of the Town Charter, appoint Stan Soby as the Successor First Selectman effective May 30th, 2014 at noon, seconded by R. Coyle, 1 abstention by G. Schuster. Unanimously approved. MOTION CARRIED.

S. Soby expressed appreciation to the Board of Selectmen for their support.

12. Citizen's Comments - none

13. First Selectman's Report

State surplus has disappeared.

Congratulations to the Garden Club as they celebrate their 10th year.

Two incidents at the Senior Center where a small amount of money was stolen as well as an overnight break-in in which a key box that had keys to all vehicles was stolen. If someone has any information please pass it along to the Colchester Police. In the meantime we will be looking into future security measures at the facility.

14. Liaison Report

S. Soby reported on the Agricultural Commission – they are working jointly with the Economic Development Commission. Discussing the food hub to offer fresh food in the schools cafeterias and also as a business Opportunity.

S. Soby reported on the Police Commission – Reviewed Facebook policy. Using the page as information purposes to alert citizens to potential problems. It has been found to be an effective use and will continue to go forward.

R. Coyle moved to add item 15. for Discussion and Possible Action on process to fill Board of Selectmen vacancies and renumber accordingly, seconded by S. Soby, Unanimously approved. MOTION CARRIED

15. Discussion and Possible Action on process to fill Board of Selectmen vacancies

The Board of Selectmen will start advertising vacancies to look for one Republican and one Democrat.

Will put out press releases and notices of vacancies and will notify the Chairmen of the appropriate committees.

16. Executive Session to Discuss:

- a. Memorandums of Agreement with Clerical Union Local 1303-254 of CT Council 4
- b. Negotiations on Successor Contract with Administrator Union Local 506, SEIU, AFL-CIO, CLC
- c. Pending Litigation

R. Coyle moved to go into Executive Session to discuss a. Negotiations with Clerical Union Local 1303-254 of CT Council 4, b. Negotiations on Successor Contract with Administrator Union Local 506, SEIU, AFL-CIO, CLC, and c. Pending litigation, Seconded by M. Caplet. Unanimously approved. MOTION CARRIED

The Board of Selectmen entered into executive session at 7:40 pm
The Board exited from executive session at 7:58 pm

17. Discussion and Possible Action on Memorandums of Agreement with Clerical Union Local 1303-254 of CT Council 4

R. Coyle moved to approve the two Memorandums of Agreement with Clerical Union Local 1303-254 of CT Council 4 as presented by the First Selectmen, seconded by M. Caplet. Unanimously approved. MOTION CARRIED.

17. Adjourn

M. Caplet moved to adjourn at 7:59 p.m., seconded by R. Coyle . Unanimously approved. MOTION CARRIED.

Attachments:

Board of Selectmen Mike Caplet Letter of Resignation

First Selectman Gregg Schuster Letter of Resignation

Memorandum of Agreement Local 1303-254 of AFSCME Council 4, AFL-CIO (Tax)

Memorandum of Agreement Local 1303-254 of AFSCME Council 4, AFL-CIO (Police)

Respectfully submitted,

Tricia Dean, Clerk

MICHAEL J. CAPLET

May 1, 2014

The Honorable Nancy A. Bray
Town Clerk
127 Norwich Avenue
Colchester, CT 06415

Dear Mrs. Bray,

Please accept this letter as my official notification of my resignation as an elected Selectman of the Town of Colchester, effective Friday, May 2, 2014.

It has been an honor and a pleasure serving the Town of Colchester in this capacity, and I thank the citizens of the Town for giving me this fantastic opportunity.

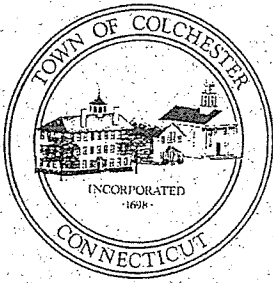
Sincerely,



Michael J. Caplet

CC: Board of Selectmen

RECEIVED
COLCHESTER, CT
2014 MAY - 1 PM 6:40
Nancy A. Bray
NANCY A. BRAY
TOWN CLERK



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

April 30, 2014

The Honorable Nancy Bray
Town Clerk
127 Norwich Avenue
Colchester, CT 06415

Dear Mrs. Bray,

It has been an honor and a privilege to serve as First Selectman of Colchester for the last four and a half years. I am extremely proud of what we've been able to accomplish as a town during that time. Colchester is blessed with talented officials, employees, and volunteers who all work to make this such a great community and it has been a pleasure to work with everyone.

As much as I have enjoyed serving Colchester as First Selectman, the time has come for me to move on to other challenges and opportunities in my life. I leave knowing that that the town is left in great shape and in capable hands. Accordingly, please accept this as my resignation as First Selectman of Colchester effective at noon on Friday, May 30th, 2014.

Colchester will always have a special place in my heart and I have been truly blessed to have the opportunity to serve its residents. I have never seen a group of people so focused on building and maintaining a vibrant community that so many of us are proud to call home. I want to thank the entire community including our elected officials, appointed officials, employees, volunteers, civic groups, and religious organizations. It is because of their hard work that we are able to achieve so much.

Sincerely,

Gregg Schuster

cc: Board of Selectmen

NANCY A. BRAY
TOWN CLERK

2014 APR 30 PM 3:03

RECEIVED
COLCHESTER, CT

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“Agreement”) is entered into by and between the Town of Colchester (“Town”) and Colchester Town Hall Employees, Local 1303-254 of AFSCME Council 4, AFL-CIO (“Union”).

WHEREAS, the parties hereby agree as follows:

1. Suzie Clark (“Ms. Clark”) has been employed by the Town as Assistant Tax Collector since April 29, 2013 and is a member of the Union. Ms. Clark was previously employed by the Town between July 10, 2006 and July 31, 2011 in the capacity of Assistant to Tax Collector / Assistant Tax Collector.
2. Ms. Clark shall receive credit for the time she served as Assistant to Tax Collector / Assistant Tax Collector between 2006 and 2011 for purposes of calculating her seniority and eligibility for benefits based on length of employment as set forth in the collective bargaining agreement between the Town and the Union. No credit shall be given for the time between April, 2012 and April, 2013 when Ms. Clark was not employed by the Town in a full time capacity.
3. This Agreement shall be considered non-precedent setting for any purposes other than the matter to which this Agreement refers and the terms of this Agreement shall be subject to modification by mutual agreement of the Town and the Union.

The parties have reached this Agreement as of this _____ day of April, 2014.

Town of Colchester

Local 1303-254 of AFSCME Council 4, AFL-CIO

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("Agreement") is entered into by and between the Town of Colchester ("Town") and Colchester Town Hall Employees, Local 1303-254 of AFSCME Council 4, AFL-CIO ("Union").

WHEREAS, the parties hereby agree as follows:

1. Gina Santos ("Ms. Santos") is employed by the Town as Police Administrative Assistant and is a member of the Union.
2. During 2013, Ms. Santos performed certain duties which were outside of her job description, including police equipment purchasing & tracking, vehicle maintenance coordination with town garage, patrol scheduling (regular and OT), bid shift coordinator, and child seat certified installation.
3. Ms. Santos shall receive additional compensation in the amount of \$500 for all prior work completed outside of her approved job description, including but not limited to the work described in Paragraph 2 above. The parties agree that no other compensation is due or owing to Ms. Santos for any work performed outside of her job description, and any compensation previously paid will not be deducted.
4. This Agreement shall be considered non-precedent setting for any purposes other than the matter to which this Agreement refers and the terms of this Agreement shall be subject to modification by mutual agreement of the Town and the Union.

The parties have reached this Agreement as of this _____ day of April, 2014.

Town of Colchester

Local 1303-254 of AFSCME Council 4, AFL-CIO